



VACANCY ANNOUNCEMENT (INTERNAL)

JOB TITLE : PROGRAM OFFICER (OVC & DREAMS)

FXB Rwanda is a Rwandan Local Non-Governmental Organization (NGO) created in February 2012. It is affiliated to FXB International; an international NGO created in 1989, whose mission is to fight poverty and HIV/AIDS. FXB Rwanda is currently seeking to recruit for the following positions:

Position title: Program Officer (OVC & DREAMS)

Reports to: Program Coordinator

Number of position: 7

Job location: Rwamagana District

Period: One year renewable based on performance

JOB PURPOSE:

The OVC/DREAMS Program officer is responsible for planning and coordinating Orphans and Vulnerable Children (OVC) and DREAMS activities implemented under USAID Turengere Abana Program at the community / sector level.

MAJOR RESPONSIBILITIES

- Identification and enrolment of potential beneficiaries for both OVC and DREAMS interventions based on established selection criteria;
- Sensitization of beneficiaries and communities on Sexual and Reproductive Health and Rights (SRHR), Gender Based Violence (GBV) prevention and HIV prevention and services;
- Collaboration with health facilities to ensure the access of HIV services for beneficiaries and their partners as well as ensuring access to HIV care and treatment for those in need;
- Train and equip Mentors of AGYW on adolescent counselling techniques on GBV & HIV/AIDS, Psychosocial support, SRHR, Life skills, Sexual Consent Child safeguarding; and other knowledge/skills required to support AGYW;
- Implement Train of Trainers (TOT) for OVC caregivers and elder AGYW on Income Generating Activities for Internal Saving and Lending Groups;
- Promote positive parenting practices and effective parent-child communication about sex related issues through the Families Matter! Program curriculum.
- Participation in monitoring and evaluation of site activities, including strengthening and maintaining safe space(s), school monitoring visits, monitoring of ISGs;
- Train SASA Community Activists that provide GBV prevention services, Community awareness campaigns aiming at preventing GBV in communities;
- Provide all program related reports (quarterly, Semi-annual and annual reports) to the Supervisor;
- Organize Quarterly Joint Planning and Quality Improvement meetings with stakeholder (partners) representatives at sector level;
- Represent the organization at Sector level
- Any other duties assigned by the supervisor



DESIRED COMPETENCES

- Minimum of a bachelor's in public health, social studies, nursing or any other related field;
- At least 3 years of experience in health promotion activities
- Computer literate to a high standard in Microsoft Office
- Good communication skills in English and Kinyarwanda;
- Must have a driving license, category A
- Experience in similar position will be an added advantage
- Experience in USAID funded programs is an added advantage

Interested candidates with required skills and competences are requested to submit their applications addressed to FXB Rwanda Executive Director at info@fxbrwanda.org. The applications include **motivation letter, CVs** and well completed **FXB application form** (found here: http://www.mediafire.com/download/68hw76cw49ch06q/Job_Application_Form_-_FXB.pdf). The applications will be accepted not later than Friday, October 2nd, 2020 at 5:00pm (local time). Only shortlisted candidates will be contacted.

Done at Ruyenzi, September 28, 2020

HABYARIMANA Emmanuel
Executive Director